



CONTRA COSTA COLLEGE

Planning Committee Agenda

November 4, 2022 1:00-2:30 PM

ZOOM <https://4cd.zoom.us/j/88580797926>

Meeting ID 88580797926

Planning Committee Information

Committee Charge:

1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:

Co-chairs: 1 manager, 1 faculty

Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex officio.

ex officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:

Co-Chairs: Dr Mayra Padilla (Institutional Effectiveness Dean), Dr Katie Krolkowski (faculty)

Faculty: Dr Chao Liu, Ben Jahn, Irena Stefanova, *Cile Beatty (new)*

Managers: Rene Sporer, *Kenyetta Tribble (new)*, *John Wade (new)*, George Mills

Classified: Vanessa Mercado, Kate Weinstein, Brandy Gibson, *Catherine Fonseca (new)*

Student: *Marissa Espinoza (new)*

ex-officio: Dr Kimberly Rogers (COLLEGE PRESIDENT), Jason Berner (for VPI), Kenyetta Tribble (VPSS), Arzu Smith (VPBAS), Dr Gabriela Segade (ASC), Brandy Gibson (CS), Kevin Ruano Hernandez (ASU), Brandy Gibson (SLO), *Jennifer Reynoso (Notetaker)*

Link to: [CCC Committees Page](#)

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome and identify voting members	Katie	2 min	Current membership	Discussion
2	Public Comment	Katie	2 min	n/a	Active listening

3	Approval of agenda	Katie	2 min	November 7 Agenda	Action: Agenda modified/approved
4	Approve minutes	Katie	2 min	Nov 2021, Dec 2021, Feb 2022, March 2022, May 6 2022, May 13 2022, September 16 minutes	Result: Minutes approved
5	College council monthly report	Katie	5 min	Co-chairs share information from college council with committee	Result: committee informed.
6	Meta-analysis group	Ben	5 min	Update on timeline for meta-analysis and report of self-studies 2020-21 and 2021-22 completed	Result: discussion and information
7	Program review re-design workshop	Katie/re-design team	40 min	<ol style="list-style-type: none"> 1. goal = proposal to college council 2. Discuss timeline for re-design, identification of content, users, and purpose of the self-studies 3. Re-design team shares draft proposal 	Action: planning committee determines what (if any) presentation/proposal to make at November College Council meeting.
8	Update on 2022-23 PR self-study cycle	Jason, Rene, Kenyetta, George	10 min	Validation team leads share progress on self-studies so far this semester.	Result:
9	2022-23 goals for planning committee	Katie	10 min	Committee charge.	Action: Finalize committee goals for